

Budget Impact Assessment - First Stage

1. Details of the budget proposal

| | |
|---|----------------------------------|
| Budget proposal description and summary: ENVT 911 - Reduction in staff costs to cover Gypsy and Travellers Sites - There is currently one full time and one part time members of staff who deal with the day to day management of the Authority's official sites. The part time member of staff is retiring. | |
| Service Area: | Property and Regeneration |
| Directorate: | Environment |

2. Does the budget proposal affect:

| | Yes | No |
|--------------------------------------|-----|----|
| Service users | | x |
| Staff | x | |
| Wider community | | x |
| Internal administrative process only | | x |

3. Does the budget proposal impact on people because of their:

| | Yes | No | None/ Negligible | Don't Know | Impact H/M/L | Reasons for your decision (including evidence)/How might it impact? |
|----------------------------|-----|----|---------------------|---------------|-----------------|--|
| Age | | x | | | | |
| Disability | | x | | | | |
| Gender Reassignment | | x | | | | |
| Marriage/Civil Partnership | | x | | | | |
| Pregnancy/Maternity | | x | | | | |
| Race | | x | | | | |
| Religion/Belief | | x | | | | |

| | | | | | | | |
|--------------------|--|---|--|--|--|--|--|
| Sex | | X | | | | | |
| Sexual orientation | | X | | | | | |

4. Does the budget proposal impact on:

| | Yes | No | None/ Negligible | Don't Know | Impact H/M/L | Reasons for your decision (including evidence)/ How might it impact? |
|---|-----|----|---------------------|---------------|-----------------|--|
| People's opportunities to use the Welsh language | | X | | | | |
| Treating the Welsh language no less favourably than English | | X | | | | |

5. Does the budget proposal embrace the sustainable development principle (5 ways of working):



| | Yes | No | Details |
|--|-----|----|--|
| Long term - how the budget proposal supports the long term well-being of people | X | | The role and responsibility and workload of the retiring part time member of staff will be encompassed within that of the existing full time member of staff. |
| Integration - how the budget proposal impacts upon our wellbeing objectives | X | | There will be no change as the role and responsibility and workload of the retiring part time member of staff will be encompassed within that of the existing full time member of staff. |
| Involvement - how people have been involved in developing the budget proposal | X | | There will be no change as the role and responsibility and workload of the retiring part time member of staff will be encompassed within that of the existing full time member of staff. |
| Collaboration - how we have worked with other services/organisations to find shared sustainable solutions | X | | There will be no change as the role and responsibility and workload of the retiring part time member of staff will be encompassed within that of the existing full time member of staff. |

| | | | |
|--|---|--|---|
| Prevention - how the budget proposal will prevent problems occurring or getting worse | x | | The role and responsibility and workload of the retiring part time member of staff will be encompassed within that of the existing full time member of staff. |
|--|---|--|---|

6. Declaration - based on above assessment (tick as appropriate)

| | |
|---|---|
| A full impact assessment (second stage) is not required | x |
| Reasons for this conclusion | |
| | |

| | |
|---|--|
| A full impact assessment (second stage) is required | |
| Reasons for this conclusion | |
| | |

| | Name | Position | Signature | Date |
|---------------|----------------|--|---|--------------------|
| Completed by | David Phillips | Strategic Property and Valuation Manager |  | 25/11/18 |
| Signed off by | Simon Brennan | Head of Property and Regeneration |  | 23rd December 2018 |

